**Event Questionnaire**

1. During breakdown, any left over table decorations or flowers should be stored or tossed?
2. Attire all black for servers and bartender?
3. What time to pull food from buffet?
4. Where should rentals be stored at the end of the evening?
5. Cake cutting details: where to cut?
6. Should we create a plate for bride & groom (if so, which items)
7. Packaging Wedding Cake: How to and who should we give it to?
8. Trash Hauling? Where and are we responsible for taking out all trash?
9. Is a tip jar okay for the bartender?
10. What are servers responsible for at end of night breakdown/cleanup?